

NAME:							
DESIGNATION: CHIEF TECHNICAL OFFICER							
SR. NO	KEY RESPONSIBILITIES AREA	KEY PERFORMANCE INDICATOR(UNIT)	TARGET	WEIGHTAGE	ACTUAL ACHIEVEMENT	WEIGHTAGE ACHIEVED	% AGE TARGET ACHIEVED
1	IT Initiative: Introduction of IT solution to enhance efficiency and performance	minumum 2 in a year	2	20	2	20	100
2	Delivery: Ensure delivery of job assigned as per schedule	Days	60	20	65	16	80
3	Security: Business continuity	%	99 % uptime	20	2	12	60
4	Resolution: Complainece of security Audit observations for maintaining business continuity	Days	30 days from reporting	20	32	16	80
5	Training: Training to end users for effective use of IT resources, introduced from time to time	No. of Trainees	300	20	222	6	30
<b>Total</b>				<b>100</b>		<b>70</b>	70

Rating	Outstanding	V. Good	Good	Average	Below Average
Score	81 -100%	61-80%	51-60	31-50	less than 30
		70			

Range & Weightage						
Outstanding	V. Good	Good	Average	Below Average	Methodology	
2=20	1=16	0=0			% age is taken to evaluate IT initiatives	
55 to 60=20	61 to 65 = 16	66 to 80 = 12	81 to 85 = 10	greater than 85 = 6	No. of days are tkaen to ensure delivery of job assigned	No. of cases received
0=20	1=16	2=12	3=10	>3= 6	Number of unauthorised accesses	
25 to 30=20	31 to 35 = 16	34 to 40 = 12	41 to 45 = 10	above 45=6	No. of days are tkaen to evaluate days to complete technical issues	
300 = 20	275 to 299 = 16	250 to 274 = 12	225 to 249 = 10	less than 225 = 6	No. of trainees training imparted	

April	May	June	July	August	September	October	November
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No. Of the Initiative taken during the year

Average No. of days taken	No. of cases received	Average No. of days taken	No. of cases received	Average No. of days taken	No. of cases received	Average No. of days taken	No. of cases received	Average No. of days taken	No. of cases received	Average No. of days taken	No. of cases received	Average No. of days taken	No. of cases received	Average No. of days taken	No. of cases received	Average No. of days taken	No. of cases received	Average No. of days taken	No. of cases received	Average No. of days taken	

Number of unauthorised accesses taken place during the year

No. of days taken to evaluate the audit observations and resolve the same

No. of trainees trained during the year

	December			January			February			March			Annual Performance		
	No. of cases received	Average No. of days taken		No. of cases received	Average No. of days taken		No. of cases received	Average No. of days taken		No. of cases received	Average No. of days taken		Total No. of cases received	Average No. of days taken	