| NAME: | | | | | | | |
|---|---|---|---|---|---|---|---|
| **DESIGNATION - ACCOUNTANT** | | | | | | | |
| SR. NO. | KEY PERFORMANCE INDICATORS | KEY PERFORMANCE UNIT | TARGET | WEIGHTAGE | WEIGHTAGE ACHIEVMENT | TARGET ACHIEVED | %AGE TARGET ACHIEVED |
| 1 | Realization of Storage Charges Bills | Days | By 7th of every Month | 20 | 12th | 12 | 60 |
| 2 | Realization of Sale Bill(Wheat & Rice) | Days | Within 3 days | 20 | 5 | 16 | 80 |
| 3 | Annual Accounts | | | | | | |
| A | General Warehousing Accounts | Period | By 30th June | 20 | 16th July | 12 | 60 |
| B | Procurement Accounts | Period | By 30th June | 30 | 1st July | 24 | 80 |
| 4 | Statutory Compliances (All Taxes) | Period | As per Due date | 10 | 6th day | 6 | 60 |
| | | | Total | 100 | | 70 | 70 |

| Range and weightage | | | | | |
|---|---|---|---|---|---|
| Outstanding | V. Good | Good | Average | Below Average | Methodolgy to calculate achievement |
| 5th to 7th =20 | 8th to 10th=16 | 11th to 12th=12 | 13th to 15th=10 | After 15th=6 | To ascertain receipt from Bank statement |
| 2 to 3 =20 | 4 to 5= 16 | 6 to 7 = 12 | 8 to 10 =10 | After 10= 6 | To ascertain receipt from Bank statement |
| | | | | | |
| 25th to 30th june=20 | 1st July to 15th July=16 | 16th July to 21th July=12 | 22st July to 31st July=10 | After 31st July=6 | From the Date of submission |
| 25th to 30th june=30 | 1st July to 15th July=24 | 16th July to 21th July=18 | 22st July to 31st July=15 | After 31st July=9 | From the Date of submission |
| Within due date=10 | with in 5 days from due date =8 | within 6 -7days from due date=8 | with in 8 to 10 days from due date=6 | Above10days-3 | No. of days taken for statutory compliance |
| | | | | | |

| Rating | Outstanding | V. Good | Good | Average | Below Average |
|---|---|---|---|---|---|
| Score | 81 -100% | 61-80% | 51-60 | 31-50 | less than 30 |
| | | 74 | | | |