

PUNJAB STATE WAREHOUSING CORPORATION, CHANDIGARH.

No. PSWC/Vigilance/F- /

/17, dated

CIRCULAR-1/2017

To

All the District Managers/Technical Officers,
Punjab State Warehousing Corporation.

Subject:-Introduction of system for investigation of abnormal storage losses in rice by deputing Vigilance squads from District office and Vigilance Branch of HQs.

As per BOD directives, all the cases of unjustified storage losses in rice are first to be investigated by District office (Format-B) and then sent to Vigilance branch of HQs for further investigation / verification. Such verification is being carried out at HQs based upon the observations / investigations conducted by District Committee consisting of DMs and TOs.

2. It has been observed that during the above process neither the District Committee nor anybody from HQ, Vigilance branch virtually visit the concerned centre/WH to verify the factual basic warehouse record based upon which such SLS are prepared. The said investigation/verifications are being conducted based on the available papers only. Thus, sitting in the respective office, one can not ascertain as to what are the other reasons except driage in moisture for abnormal losses. There can be many reasons for storage losses /lesser storage gain (LSG) like error in the basic records, faulty weighment, faulty accounting for made up bags, pilferage by truckers and labourers, theft, Rat/bird trouble and above all faulty application of formulae and wrong totalling in the SLS/ LSG etc.

3. The above procedure of submitting the proposals on Format B as already in vogue will continue to be followed without any deviation. In addition, Vigilance Branch of HQs will identify as to which are the chronic centres continuously giving abnormal unjustified SL and the same will be identified for further investigation every month.

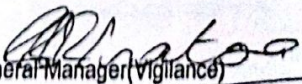
3. Therefore it has been decided with the approval of competent authority that highly abnormal and unjustified storage loss involving financial losses be investigated by HQs Vig Branch and District committee every month. In order to implement the above orders, following guidelines will be followed:

- HQs (Vigilance Branch) will identify the highly abnormal unjustified case of SL/LSG in rice and wheat every month for investigation.
- Out of so identified cases, the cases up to the value of Rs 10 Lacs will be investigated by deputing special District Committee of officers by the concerned DM.
- Cases valuing above Rs 10 Lacs will be investigated by Vig Squad to be deputed by HQs Vig Branch
- The committee will visit the concerned centre/ WH and carryout thorough investigation/scrutiny of available WH record to identify the real reasons in addition to natural driage/ lesser gain in moisture
- Committees will submit the investigation report on the FORMAT prescribed by HQs
- The system has been introduced without disturbing the procedure already in vogue for writing of SL/ LSG.

The above process will help the management to identify, the loopholes causing the abnormal and unjustified SL in rice and LSG wheat for taking appropriate action to devise the methods to plug same with a view to bring down the losses to the corporation.

The above instructions are applicable w.e.f. Jan., 2017

Encl: One


General Manager (Vigilance)
For Managing Director

FORMAT FOR INVESTIGATION OF ANBNORMAL STORAGE LOSSES

INVESTIGATION DONE BY DISTRICT/HO.VIG COMMITTEE FOR STORAGE LOSSES INCURRED DURING THE MONTH OF -----YEAR----- IN RICE IN RESPECT OF-----CENTRE-----COMPLEX-----DISTRICT.

Sr. No.	Particulars	Observations	Remarks
1	Name of WM or In-charge		
2	Name of stock Custodian		
3	PMS managed by:		
4	Whether SLS (Storage Loss Statement) is signed by WM/ Custodian, M(D) and M(QC)/TS of FCI.		
5	Remarks if any? given by any signatory on SLS		
6	Whether Stack Number and commodity verified with warehouse record? Record if any variation		
7	Whether Receipt and Dispatch Weight of all the stacks entries verified? Record if any variation?		
8	Whether MCR %, MCI% of every stack verified with depot record?. Record if any variation?		
9	Trend of MCR%. Whether most of the stacks shows MCR between 14.90 to15%. If so what is the %age of such stacks?		
10	Trend of MCI%. Whether the same is in consonance with storage period. Record your views.		
11	Whether, Date of receipt and issue of every stack and storage period verified?. Record if any variation?		
12	Check and verify, if the formulae based upon which calculations of each stack in SLS arrived at, are correct for all the columns 11 onward. State if any variation		
13	Whether Sum Total of Unjustified losses in SLS is correct		
14	Whether rate/Qtl at which recoverable amount has been calculated, is correct.		
15	Whether there is any report of rat/rodent/bird trouble.		
16	Whether the depot staff/PMS agency has taken remedial/control measures. Check the record.		
17	Downgradation in category of stocks , if any (A to B, B to C, C and D, D to non-issuable/Damaged etc.) due to infestation/leakage of godown/ natural flooding/storm/non rectification of collapsed stack etc.		
18	Whether any stack is showing abnormal SL as compare to other stacks issues with same storage period and driage. If so, the reason for such abnormality be ascertained from the Depot staff.		
19	What is the trend of SL in stacks issued with same storage period or driage in adjoining depots of FCI		
20	Whether the PSWC losses are comparable with that of FCI. (Team may visit any nearby FCI/CWC depot) Please elaborate		
21	Any report of misappropriation/theft etc. whether FIR lodged.		
22	Whether the Losses are found to be justified. Please elaborate how?		
23	Unjustified/recoverable amount(Rs.)		
24	Name the officials/ officers responsible for unjustified losses in rice		
25	Additional information, if any		

Signature of WM
Name:
Designation:
Mobile:
Date:

Signature Committee member
Name:
Designation:
Mobile:
Date:

Signature Committee member
Name:
Designation:
Mobile:
Date: